



In association with the Smithsonian Institution

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## PRE-VISIT INFORMATION FOR GROUP TOURS

### MUSEUM REGULAR HOURS

We invite groups to schedule a tour during the Museum's regular hours 10:00am-5:00pm Wednesday – Sunday.

### TOURS

- **Guided Group Tours:** Guided tours require a minimum of 10 people, and are available for the *International Automotive Treasures* and *Spirit of the Old West* exhibitions. Guided Tours are approximately 1-1½ hours. After the tour, visitors are welcome to explore the Museum on their own.
- **Self-Guided Group Tours:** Self-Guided Group Tours with more than 10 people are required to submit a **Group/Organization Tour Request Form**.

To request a tour date, visit the Museum's website at <http://blackhawkmuseum.org/group tours/> and click on **Request a Group Tour**. Please fill out and submit the **Group/Organization Tour Request Form**.

Tour requests must be submitted at least 4 weeks in advance. Guided Tour reservations are subject to Docent/Gallery Guide availability.

### ADMISSION FEES/PAYMENT

#### Group Tour Rates

The current admission price per person for Group Tours is as follows: **Adults \$10, Car Clubs \$9, Seniors (65 and older) \$8, Youth and People with Disabilities** free of charge.

Please have a representative collect your groups' admission fees and pay for the entire group upon arrival on the day of your tour or make a prepayment by calling the **Reception Desk at (925) 736-2277, ext. 222**. We accept cash, checks, and credit cards. Admission is good for the entire day.

### TOUR CONFIRMATION

Please notify the Museum of your final count no later than 7-10 days prior to the day of your tour. **If your group is running late, please call the Reception Desk at (925) 736-2277, ext. 222.** Docents/Gallery Guides are not required to stay for groups arriving more than 30 minutes late. However, if they do stay, your touring time may be shorter.

### CANCELLATIONS

To cancel your scheduled tour or make changes please contact the **Programs Department at [programs@blackhawkmuseum.org](mailto:programs@blackhawkmuseum.org) or (925) 736-2277, ext. 239** at least 5 days prior to your tour date. **Please note the Programs Department is open Wednesday-Friday 9:00 am-5:00 pm.**

For last minute cancellations contact: **Reception Desk at (925) 736-2277, ext. 222.**



## PRE-VISIT INFORMATION FOR GROUP TOURS Continued

### DRIVING DIRECTIONS

The Museum is located at 3700 Blackhawk Plaza Circle, Danville, CA 94506. Take the Crow Canyon Road exit from I-680. Drive approximately 4.2 miles to the intersection of Camino Tassajara and Crow Canyon Road. Take a right on Camino Tassajara. Take the first left by the Century Blackhawk Plaza Theater (entrance to Blackhawk Plaza). The Museum is on the hill behind the Anthropologie clothing store.

### PARKING

Free parking is available at Blackhawk Plaza. The closest parking to the Museum is located by the Anthropologie clothing store, along with accessible parking spaces. There are also a limited number of accessible parking spaces in the Museum's employee parking lot.

For detailed information, please call the **Reception Desk at (925) 736-2277, ext. 222** or the **Programs Department at (925) 736-2277, Ext. 239**.

### PHOTOGRAPHY

Photography and/or videotaping for non-commercial purposes only are permitted in the following exhibitions: *International Automotive Treasures*, *Spirit of the Old West*, *The West Lives On* and *Art of Africa*. Tripods, monopods, selfie sticks and extenders are not permitted in the Galleries. Photography and/or videotaping behind the rope barriers are not permitted.

### ACCESSIBILITY

The Museum is wheelchair accessible. A limited number of wheelchairs are available for use.

### GUIDELINES

- In order to ensure your safety, please comply with instructions from staff, Docents/Gallery Guides, and security guards.
- Food and drinks are not allowed in the Museum.
- Backpacks must be left at the Reception Desk or in your vehicle.
- Refrain from touching the exhibitions, stantions, and ropes.
- Please do not walk behind any of the roped off areas, including the cars.

### LUNCH/DINNER

The Blackhawk Plaza has a variety of restaurants for you to enjoy. For more information please visit the Plaza's website at [www.blackhawkplaza.com](http://www.blackhawkplaza.com).

#### TOUR INQUIRIES: PROGRAMS DEPARTMENT

(925) 736-2277, EXT. 239

Wednesday - Friday, 9:00am to 5:00pm

Email: [programs@blackhawkmuseum.org](mailto:programs@blackhawkmuseum.org)

#### TOUR PAYMENTS: RECEPTION DESK

(925) 736-2277, EXT. 222

Wednesday - Sunday, 10:00am to 5:00pm

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